

26 November 2018

MEMORANDUM FOR 30 SW/CC

FROM: Vandenberg Private Organization Booster Club

SUBJECT: Request Private Organization Liability Insurance Waiver

1. IAW AFI 34-223, Section C, paragraph 10.15, **Vandenberg PO Booster Club** requests the Commander waive the requirement for liability insurance due to the relatively negligible risk to body or property resulting from activities such as fundraisers and non-risk activities.
2. We understand with approval of this waiver the PO members are jointly and severally liable for the obligations of the PO, and their understanding is to be documented. The absence of liability insurance places their personal assets immediately at risk in the event of a PO liability. The commander may still require liability insurance for specific events that involve a greater risk of injury or damage. IAW AFI 34-223, Section C paragraph 10.15.
3. If you have any questions regarding this request, you may contact **John Smith** at **606-0000**.

**JOHN A. SMITH, SSgt, USAF**  
**President, Vandenberg PO Booster Club**