



# Event Proposal

## Squadron Information

Unit:

Unit POC/Phone:

Email:

Planned Number of Participants:

## Event Information

Name of Event:

Description - Detailed Event:

Event Location:

Proposed Date & Time:

\*Provide a detailed cost breakdown. DO NOT Lump Together

Activity Expenses - \$13.50/pp to pay or offset the activity:

Food Expenses - \$5.00/pp to pay or offset the food

- Participation Reason(s)
- Develop a new skill or competency
  - Improve physical fitness
  - Increase morale, camaraderie, or esprit de corps
  - Promote interaction between unit members
  - Provide opportunity for fun or relaxation
  - Reinforce peer, unit/squadron, or AF corps values
  - Work on a team-building exercise

## Commander/Designee Signature

All activities require a Commander's signature and approval from the Air Force Services Center which may take up to 30 days.  
Please plan your event accordingly.

## Revitalizing Squadrons

“...the beating heart of the Air Force”

The UNITE Program provides Commanders with funding to initiate programs that will benefit all Airmen in their unit.

This includes assigned Active Duty, Reserve, and APF/NAF Civilians.

*Family members are welcome to participate, but must pay the full cost of any associated fees.*